



Terms and Conditions

OLMC Students

1. Students commencing private instrumental/vocal lessons are committing to a minimum of one term's tuition.
2. The Music Tutor will bill on a term by term basis at the beginning of each term. This is payable by the due date for lessons to commence/continue.
3. A student may only cease lessons at the end of a term.
4. Enrolments may be cancelled provided the Director of The Academy receives a signed Cancellation of Music Lessons form 4 weeks before the end of term. The Cancellation of Music Lessons Form may be downloaded from the webpage.
5. Where insufficient notice of withdrawal is given, payment equivalent to 4 lessons, from the date the Cancellation of Music Lessons form is received by The Academy, will be required in lieu of notice.
6. Music Tutors must be notified 48 hours in advance if a student cannot attend a lesson because of a scheduled event such as school camp, sports carnival, excursion or incursion, etc.
7. In the event that unforeseen circumstances prevent a student from attending a lesson (e.g. illness on the day of the lesson) the Music Tutor must be notified by 8.30am on the day of the lesson.
8. Where a student fails to attend a lesson at the scheduled time and insufficient notice has been given, no refunds will apply.
9. Where appropriate notice is received or where a Music Tutor is absent, the Tutor will, wherever possible, reschedule lessons (or credit accounts at the end of the term).
10. Contracts for Instrumental and Vocal Tuition are made between parents/guardians and the Music Tutor. The College will endeavour to provide alternative Music Tutors where necessary in order for continuity of lessons.
11. Instrumental and vocal lessons for students in Years 11 and 12 where possible are taught outside of the school timetable (i.e. before or after school where requested). The College is unable to guarantee instrumental or vocal tuition for students from other years outside of normal school hours.
12. Students are required to purchase a Music Record Book and take it to lessons. This book will be available for purchase from The Academy. Parents must check and sign the book each week.
13. You are encouraged to view our Privacy Policy and Collection Notice on the College website which provides details on the manner in which we collect and use information.



Terms and Conditions

Non OLMC Students

1. Students commencing private instrumental/vocal lessons are committing to a minimum of one term's tuition.
2. Students must be in Year 3 - 12 to attend private instrumental/vocal lessons.
3. The Music Tutor will bill on a term by term basis at the beginning of each term. This is payable by the due date for lessons to commence/continue.
4. A student may only cease lessons at the end of a term.
5. Enrolments may be cancelled provided the Director of The Academy receives a signed Cancellation of Music Lessons form 4 weeks before the end of term. The Cancellation of Music Lessons Form may be downloaded from the webpage.
6. Where insufficient notice of withdrawal is given payment equivalent to 4 lessons, from the date the Cancellation of Music Lessons form is received by The Academy, will be required in lieu of notice.
7. Music Tutors must be notified 48 hours in advance if a student cannot attend a lesson. (other than illness)
8. In the event that unforeseen circumstances prevent a student from attending a lesson (e.g. illness on the day of the lesson) the Music Tutor must be notified by 8.30am on the day of the lesson.
9. Where a student fails to attend a lesson at the scheduled time and insufficient notice has been given, no refunds will apply.
10. Where appropriate notice is received or where a Music Tutor is absent, the Tutor will, wherever possible, reschedule lessons (or credit accounts at the end of the term).
11. Contracts for Instrumental and Vocal Tuition are made between parents/guardians and the Music Tutor. The College will endeavour to provide alternative Music Tutors where necessary in order for continuity of lessons.
12. Students are required to purchase a Music Record Book and take it to lessons. This book will be available for purchase from The Academy. Where applicable, parents are encouraged to check and sign the book each week.
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