



Cancellation of Music Lessons Form

If you wish to cancel music lessons please complete the following details below and return the form either in person to the Mercy Music and Performance Academy office, or via email at: music@olmc.nsw.edu.au

Please be aware of the following terms and conditions:

- A student may only cease lessons at the end of a school term.
- Enrolments may be cancelled provided the Director of The Academy receives a signed Cancellation of Music Lessons form 4 weeks before the end of term.
- Where insufficient notice of withdrawal is given, payment equivalent to 4 lessons, from the date the Cancellation of Music Lessons form is received by The Academy, will be required in lieu of notice.

Student

First Name: _____ Last Name: _____

OLMC Student? Y/N Year at School: _____ Homeroom: _____

Instrument you are currently having lessons on: _____

Name of tutor: _____

Reason for withdrawal: _____

Parent/Carer

First Name: _____ Last Name: _____

I wish for my child to discontinue instrumental lessons at the end of the current term.

I have informed my tutor that I will not be receiving lessons next term.

All tuition fees are up to date.

If you are hiring an instrument:

I have made arrangements to return the instrument at the end of term.

All hire fees are up to date.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____